

April 4, 2024
Special Meeting

BE IT REMEMBERED, that on the 4th day of April, A.D., 2024 there was held a Special Meeting of the Honorable Commissioners' Court of Willacy County, Texas at the County Judge's Office, 576 West Main, in the City of Raymondville, Texas for the purpose of transacting the following agenda:

1. Call to Order.
2. Roll Call / Establishment of Quorum.
3. Discussion and Action to renew the ARTS (Affordable Care Act Reporting and Tracking Services) annual subscription. ACTION REQUIRED.
4. Discussion and Action to obligate salaries and fringes for a regular part-time ARPA Administrative Assistant position under the Judges Administration for FY 2024-2025 and FY 2025-2026, to be paid from the American Rescue Plan Act Fund 114. ACTION REQUIRED.
5. Discussion and Action to obligate salaries and fringes for the ARPA Accounts Payable Assistant position under the County Auditors Office for FY 2024-2025 for the total amount of \$46,642.00 and FY 2025-2026 for the total amount of \$47,096.00, to be paid from the American Rescue Plan Act Fund 114. ACTION REQUIRED
6. Discussion and Action to de-obligate \$8,198.00 from the obligated total amount of \$55,152.00 for salaries and fringes for the ARPA District Attorney's Investigator Position for FY 2024-2025, to be paid from the American Rescue Plan Act Fund 114. ACTION REQUIRED
7. Discussion and Action to de-obligate Funds for salaries and fringes for the Obligated total amount of \$500,000.00 for ARPA Personnel, to be paid from the American Rescue Plan Act Fund 114. ACTION REQUIRED.
8. Adjourn.

THE COURT MET:

PRESENT:

Aurelio Guerra, Jr.,
Eliberto Guerra,
Mario Tijerina,
Henry De La Paz,
Ernesto Garcia,
Annette Hinojosa,
Maria Del Carmen Maldonado,
Elizabeth Rios,

County Judge,
Commissioner, Precinct 1,
Commissioner, Precinct 2,
Commissioner, Precinct 3,
Commissioner, Precinct 4,
County Attorney,
County Auditor,
County Chief Deputy Clerk,

ABSENT

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WHEREUPON, the Court was opened to the following proceedings were had to wit:

PERSONS VISITING THE COURT:

No one signed the sign in sheet.

1. Call to Order – Chairman Aurelio Guerra, Jr.
2. Roll Call/Establishment of Quorum – **ALL PRESENT**

Agenda # 3

DISCUSSION AND ACTION TO
RENEW THE ARTS (AFFORDABLE
CARE ACT REPORTING AND
TRACKING SERVICES) ANNUAL
SUBSCRIPTION

Motion was made by Commissioner Tijerina, seconded by Commissioner Garcia for approval to renew the ARTS (Affordable Care Act Reporting and Tracking Services) Annual Subscription. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, De La Paz, Tijerina and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Commissioner Mario Tijerina steps out of the meeting at 10:07 a.m. and returns back at 10:09 a.m.

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Agenda # 4
DISCUSSION AND ACTION TO
OBLIGATE SALARIES AND FRINGES
FOR A REGULAR PART-TIME ARPA
ADMINISTRATIVE ASSISTANT
POSITION UNDER THE JUDGES
ADMINISTRATION FOR FY 2024-2025
AND FY 2025-2026, TO BE PAID FROM
THE AMERICAN RESCUE PLAN ACT
FUND 114

Motion was made by Commissioner De La Paz, seconded by Commissioner Tijerina for approval to obligate salaries and fringes for a regular part-time ARPA Administrative Assistant position under the Judge's Administration for FY 2024-2025 for the total amount of \$27,886.00 and FY 2025-2026 for the total amount of \$28,165.00 to be paid from the American Rescue Plan Act Fund 114. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 5
DISCUSSION AND ACTION TO
OBLIGATE SALARIES AND
FRINGES FOR THE ARPA ACCOUNTS
PAYABLE ASSISTANT POSITION
UNDER THE COUNTY AUDITORS
OFFICE FOR FY 2024-2025 FOR THE
TOTAL AMOUNT OF \$46,642.00 AND
FY 2025-2026 FOR THE TOTAL
AMOUNT OF \$47,096.00, TO BE
PAID FROM THE AMERICAN RESCUE
PLAN ACT FUND 114

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval to obligate salaries and fringes for ARPA Accounts Payable Assistant position under the County Auditor's Office for FY 2024-2025 for the total amount of \$46,642.00 and FY 2025-2026 for the total amount of \$47,096.00 to be paid from the American Rescue Plan Act Fund 114. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Agenda # 6
DISCUSSION AND ACTION TO
DE-OBLIGATE \$8,198.00 FROM
THE OBLIGATED TOTAL AMOUNT
OF \$55,152.00 FOR SALARIES AND
FRINGES FOR THE ARPA DISTRICT
ATTORNEY'S INVESTIGATOR POSITION
FOR FY 2024-2025, TO BE PAID FROM
THE AMERICAN RESCUE PLAN ACT
FUND 114

Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval to de-obligate \$8,198.00 from the obligated total amount of \$55,152.00 for salaries and fringes for the ARPA District Attorney's Investigator position for FY 2024-2025 to be paid from the American Rescue Plan Act Fund 114. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion Amended: Motion was made by Commissioner De La Paz, seconded by Commissioner Garcia for approval to change Fiscal Year to FY 2023-2024. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Agenda # 7
DISCUSSION AND ACTION TO
DE-OBLIGATE FUNDS FOR
SALARIES AND FRINGES FOR THE
OBLIGATED TOTAL AMOUNT OF
\$500,000.00 FOR ARPA PERSONNEL,
TO BE PAID FROM THE AMERICAN
RESCUE PLAN ACT FUND 114

Motion was made by Commissioner Guerra, seconded by Commissioner De La Paz for approval to de-obligate funds from Fund 114 in the amount of \$57,091.00. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

Motion Amended: Motion was made by Commissioner Guerra, seconded by Commissioner De La Paz for approval for ARPA Personnel to be paid from the American Rescue Plan Act Fund 114. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

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Motion was made by Commissioner Guerra, seconded by Commissioner Tijerina that Court Adjourned. Motion was put before the Court by the Chairman. Chairman Guerra, Commissioners Guerra, Tijerina, De La Paz and Garcia voting AYE. NAYS NONE. Motion was declared carried.

There being no further action,

Court Adjourned.